

PRE-SHOOT AND OPEN HOUSE CHECKLIST

WE'VE PREPARED THIS CHECK LIST TO ASSIST YOU IN
PRESENTING YOUR HOUSE FOR PHOTOS AND OPEN HOUSES



1. GENERAL DONE

- Clean whole house (vacuum, mop, clean countertops, clean windows)
- Turn all overhead lights and lamps off
- Ceiling fans off
- Replace all burned out bulbs. Use bulbs of the same temperature
- Turn off all TVs and computer screens
- Remove personal photographs (when possible)
- Place all shoes/jackets in closets
- Remove animal heads/pelts from walls

2. KITCHEN & DINING DONE

- Clear countertops completely
- Leave out max of one small appliance
- Clear outside of fridge of magnets, photos, etc
- Hide garbage cans in pantry or closet
- Remove dishes from sink
- Clean all appliances (range hoods and stoves)
- Set table with decorative place setting (if available)
- Add center piece such as flowers, candles or fruit
- Straighten all chairs and space them evenly
- Remove child seats/booster chairs

3. LIVING ROOM / FAMILY ROOM DONE

- Remove stacks of magazines, papers, mail, etc
- De-clutter fireplace mantel/hearth
- Fluff and arrange pillows
- Remove kids toys
- Gas and electric fireplaces off
- Conceal exposed cables and cords as best as you can

4. PETS DONE

- Place food and water bowls in pantry
- Place pet beds/toys in pantry or closet
- Remove pet hair from furniture and blankets
- Contain pets in garage or outside
- Clear back yard of pet waste and toys

FINAL THOUGHTS

Dust everything, straighten everything, and when in doubt, put it away. Think of this like you're getting the house ready for a party!

5. BEDROOMS DONE

- Make all beds and straighten pillows
- Hide any personal items
- Remove items from nightstands
- Hide phone/tablet charging cables
- Remove all clutter from tops of dressers
- Remove family photos from walls
- Clean under bed, remove items that may show in the photos
- Remove bassinet or folding cribs if applicable

6. BATHROOMS DONE

- Remove toothbrushes & shavers
- Put toilet seats down
- Remove soap bottles, medications, deodorant, loofahs, etc
- Remove kids toys from bath
- Clean all mirrors
- Remove dirty towels and leave out new unused towels

7. OUTSIDE THE HOME DONE

- Move vehicles from the driveway and front of house
- Clean up landscaping (mow, trim shrubs, rake leaves)
- Trim back overgrown trees and bushes for best curb appeal
- Close garage door(s)
- Clear cobwebs from overhangs and door frames
- Remove visible water hoses
- Remove toys, portable basketball hoops, soccer goals, etc
- Clean porch, tidy up outdoor furniture
- Remove trash cans

ON THE DAY OF THE SHOOT

Before the photographer arrives check over this list one more time and then start to prepare the property for photos by turning on all lights and lamps, open all curtains, close toilet lids, hide pets in the garage, turn off all TVs and park all cars in the garage or down the street.

If you have small children, we recommend that you take the family out for a walk while we shoot your house. This will help avoid people ending up in the photos and also streamline your shoot resulting in more photos to choose from.

YOUR SHOOT IS BOOKED FOR: _____ AT: _____ AM/PM